



GAMBAR  
SAIZ  
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PHOTO

**BORANG PERMOHONAN BAGI JAWATAN TENAGA PENGAJAR SECARA LOCUM TENENS**  
**APPLICATION FORM FOR TEACHING STAFF AS LOCUM TENENS**

**ARAHAN DAN KETERANGAN PENTING / IMPORTANT INSTRUCTIONS AND INFORMATION**

- Sila sertakan dokumen-dokumen berkenaan / *Please attach the relevant documents:*
  - Salinan Kad Pengenalan / *Copy of Identity Card*
  - Gambar berukuran paspot atau salinan digital / *Passport size photo or digital copy*
  - Salinan sijil-sijil, transkrip dan dokumen sokongan yang berkenaan / *Copy of certificates, transcripts and other relevant supporting documents*
  - Curriculum Vitae
- Kelas akan diadakan semasa waktu bekerja / *Classes will be held during office hours:*  
7.45 pagi hingga 4.30 petang, Isnin hingga Khamis dan Sabtu / 7.45 a.m. until 4.30 p.m., Monday to Thursday and Saturday
- Lokasi pengajaran dan pembelajaran di Politeknik Brunei / *Locations of teaching and learning at Politeknik Brunei:*
  - Kampus Ong Sum Ping
  - Kampus Lumut
  - PAPRSB Institut Sains Kesihatan, Universiti Brunei Darussalam
  - Pusat Pembelajaran Sepanjang Hayat, Kampong Lambak Kanan
- Pemohon yang sedang berkhidmat di sektor kerajaan atau swasta hendaklah mendapat kebenaran daripada majikan / *Applicants who are currently working in the government or private sector should obtain permission from their employers.*

| A) KETERANGAN PERIBADI<br>PERSONAL DETAILS                                                                                                                                       |                                                                                                                                                                                                                                               |                                        |  |                                            |                                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|--|--------------------------------------------|--------------------------------------------------------------------------------------------------|
| Sila tulis dan tandakan pada petak yang berkenaan / <i>Please write and put tick in the appropriate box.</i>                                                                     |                                                                                                                                                                                                                                               |                                        |  |                                            |                                                                                                  |
| Nama Penuh / <i>Full Name:</i>                                                                                                                                                   |                                                                                                                                                                                                                                               |                                        |  |                                            |                                                                                                  |
| Tarikh Lahir / <i>Date of Birth:</i>                                                                                                                                             |                                                                                                                                                                                                                                               | Tempat Lahir / <i>Place of Birth:</i>  |  | Jantina / <i>Sex:</i>                      | <input type="checkbox"/> Lelaki / <i>Male</i> <input type="checkbox"/> Perempuan / <i>Female</i> |
| Bil. Kad Pengenalan / <i>Identity Card No.:</i>                                                                                                                                  |                                                                                                                                                                                                                                               | Warna / <i>Colour:</i>                 |  | Tarikh Dikeluarkan / <i>Date of Issue:</i> |                                                                                                  |
| Agama / <i>Religion:</i>                                                                                                                                                         |                                                                                                                                                                                                                                               | Bangsa / <i>Race:</i>                  |  | Warganegara / <i>Nationality:</i>          |                                                                                                  |
| Taraf Kelamin / <i>Marital Status:</i>                                                                                                                                           | <input type="checkbox"/> Bujang / <i>Single</i> <input type="checkbox"/> Kahwin / <i>Married</i> <input type="checkbox"/> Balu / <i>Widow</i> <input type="checkbox"/> Duda / <i>Widower</i> <input type="checkbox"/> Cerai / <i>Divorced</i> |                                        |  |                                            |                                                                                                  |
| Alamat Tempat Tinggal / <i>Home Address:</i>                                                                                                                                     |                                                                                                                                                                                                                                               |                                        |  |                                            |                                                                                                  |
| No. Tel. Pejabat / <i>Office Tel. No.:</i>                                                                                                                                       |                                                                                                                                                                                                                                               | No. Tel. Rumah / <i>Home Tel. No.:</i> |  | No. Tel. Bimbit / <i>Mobile Phone No.:</i> |                                                                                                  |
| E-mel / <i>Email:</i>                                                                                                                                                            |                                                                                                                                                                                                                                               |                                        |  |                                            |                                                                                                  |
| Jawatan Sekarang / <i>Current Position:</i>                                                                                                                                      |                                                                                                                                                                                                                                               |                                        |  |                                            |                                                                                                  |
| Tempat Bekerja / <i>Place of Work:</i>                                                                                                                                           |                                                                                                                                                                                                                                               |                                        |  |                                            |                                                                                                  |
| Alamat Pejabat / <i>Office Address:</i>                                                                                                                                          |                                                                                                                                                                                                                                               |                                        |  |                                            |                                                                                                  |
| Nama Orang Yang Senang Dihubungi Jika Ada Hal Kecemasan & Hubungan Anda / <i>Name of Person Who Can Be Easily Contacted in Case of Emergency Matter &amp; Your Relationship:</i> |                                                                                                                                                                                                                                               |                                        |  | No. Tel. Bimbit / <i>Mobile Phone No.:</i> |                                                                                                  |

**B) BUTIRAN PENGALAMAN BEKERJA**  
**WORKING EXPERIENCE DETAILS**

**Nyatakan butir-butir mengenai pengalaman bekerja / Please give details of work experience(s).**

| Bil<br>/ No. | Nama dan Alamat Organisasi<br>/ Name and Address of Organisation | Tahun / Year   |                | Nama Jawatan /<br>Position Title |
|--------------|------------------------------------------------------------------|----------------|----------------|----------------------------------|
|              |                                                                  | Dari<br>/ From | Hingga<br>/ To |                                  |
|              |                                                                  |                |                |                                  |
|              |                                                                  |                |                |                                  |
|              |                                                                  |                |                |                                  |

**C) BUTIRAN PENGALAMAN MENGAJAR**  
**TEACHING EXPERIENCE DETAILS**

**Nyatakan butir-butir mengenai pengalaman mengajar / Please give details of teaching experience(s).**

| Bil<br>/ No. | Nama dan Alamat Sekolah / Maktab / Institut<br>/ Name and Address of School / College / Institute | Tahun / Year   |                | Nama Jawatan /<br>Position Title | Subjek / Kursus / Program<br>yang pernah diajar<br>/ Subject / Course / Programme<br>Taught |
|--------------|---------------------------------------------------------------------------------------------------|----------------|----------------|----------------------------------|---------------------------------------------------------------------------------------------|
|              |                                                                                                   | Dari<br>/ From | Hingga<br>/ To |                                  |                                                                                             |
|              |                                                                                                   |                |                |                                  |                                                                                             |
|              |                                                                                                   |                |                |                                  |                                                                                             |
|              |                                                                                                   |                |                |                                  |                                                                                             |

Sila sambung menggunakan kertas yang lain jika perlu / Please continue on a separate sheet if necessary

**D) MODUL-MODUL YANG DAPAT DIAJAR**  
**MODULES THAT CAN BE TAUGHT**

**Sila rujuk Lampiran A / Please refer to Appendix A**

|   |  |
|---|--|
| 1 |  |
| 2 |  |
| 3 |  |

**PENGAKUAN / DECLARATION**

- Saya mengaku bahawa semua butir-butir dalam borang permohonan ini dan dalam kertas-kertas yang disertakan, adalah benar, betul dan lengkap sejauh mana yang saya ketahui dan percaya, dan saya tidak dengan sengaja menyembunyikan sebarang kenyataan.  
*I declare that all particulars in this application and the sheets attached hereto are true, precise and complete to the best of my knowledge and belief, and that I have not willfully suppressed any material fact.*
- Saya faham bahawa pelantikan itu, jika ditawarkan, akan tertakluk kepada ketepatan maklumat yang diberikan dalam borang ini. Saya faham bahawa memberikan maklumat palsu dalam permohonan ini akan membatalkan saya dari pelantikan tersebut, atau jika maklumat palsu ditemui selepas lantikan, akan menyebabkan saya diberhentikan dari lantikan tersebut.  
*I understand that the appointment, if offered, will be subject to the information on this application being correct. I understand that providing false information with regards to this application shall disqualify me from such appointment, or if discovered after employment, may lead to my dismissal.*

\_\_\_\_\_  
**Tandatangan Pemohon /**  
*Applicant's Signature*

\_\_\_\_\_  
**Tarikh / Date**

| <b>PENGESAHAN MAJIKAN (JIKA BERKENAAN)</b><br><i>EMPLOYER'S VERIFICATION (IF APPLICABLE)</i> |
|----------------------------------------------------------------------------------------------|
| <b>Nama Organisasi atau Jabatan / Name of Organisation or Department:</b><br>                |
| <b>Nama Majikan / Name of Employer:</b><br>                                                  |

Saya dengan ini mengesahkan nama pemohon adalah salah seorang kakitangan.  
*I hereby verify that name of applicant is one of our staff.*

**Tandatangan / Signature:**

.....

**Tarikh / Date:**

.....

|                                            |
|--------------------------------------------|
| Cop Pejabat / Firma<br>Office / Firm Stamp |
|--------------------------------------------|

| <b>UNTUK KEGUNAAN PEJABAT / FOR OFFICE USE</b>                                                                                                                                                                                                                                                                                                                                  |  |                               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|-------------------------------|
| <b>UNTUK DIISIKAN OLEH PIHAK BAHAGIAN SUMBER MANUSIA</b><br><i>TO BE FILLED IN BY HUMAN RESOURCE DIVISION</i>                                                                                                                                                                                                                                                                   |  |                               |
| <b>Jenis permohonan / Types of application:</b><br><div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> <input type="checkbox"/> Permohonan Baharu / New Application         </div> <div style="text-align: center;"> <input type="checkbox"/> Menyambung Perkhidmatan / Continuing Service         </div> </div> |  |                               |
| <b>Catatan / Remarks:</b><br>                                                                                                                                                                                                                                                                                                                                                   |  |                               |
| <b>Disemak Oleh / Checked By:</b>                                                                                                                                                                                                                                                                                                                                               |  | COP RASMI /<br>OFFICIAL STAMP |
| <b>Jawatan / Position:</b>                                                                                                                                                                                                                                                                                                                                                      |  |                               |
| <b>Tandatangan / Signature:</b>                                                                                                                                                                                                                                                                                                                                                 |  |                               |
| <b>Tarikh / Date:</b>                                                                                                                                                                                                                                                                                                                                                           |  |                               |
| <b>UNTUK DIISIKAN OLEH PIHAK KETUA SEKOLAH / BAHAGIAN</b><br><i>TO BE FILLED IN BY HEAD OF SCHOOL / DIVISION</i>                                                                                                                                                                                                                                                                |  |                               |
| <b>Catatan / Remarks:</b><br>                                                                                                                                                                                                                                                                                                                                                   |  |                               |
| <b>Disemak Oleh / Checked By:</b>                                                                                                                                                                                                                                                                                                                                               |  | COP RASMI /<br>OFFICIAL STAMP |
| <b>Jawatan / Position:</b>                                                                                                                                                                                                                                                                                                                                                      |  |                               |
| <b>Tandatangan / Signature:</b>                                                                                                                                                                                                                                                                                                                                                 |  |                               |
| <b>Tarikh / Date:</b>                                                                                                                                                                                                                                                                                                                                                           |  |                               |