

ITEM ITEM	KETERANGAN DESCRIPTION	KUANTITI (QUANTITY)	UNIT	RATE	AMOUNT \$
	<p><u>NOTE:</u></p> <p>A The contractor shall liaise with the Officer In-charge (OIC) to inform on any activity to be executed and abide all instruction on particular site safety, welfare and inform/report before leaving the site. OIC are eligible to conduct inspection to worker/company's vehicle.</p> <p>B The Contractor are to indemnify the Government from any liabilities arising out of claims by a third party against any damage, loss or injury, which may occur to any property or to any person due to the execution of the works and/ caused by his servants or agents.</p> <p>C All the tenderers are required to visit the site to ascertain themselves the constraints and extent of the works involved before tendering, as no claim for extras shall be entertained for lack of knowledge of site conditions.</p> <p>Allow provision for labour, scaffolding, water gun, blower and all the necessary equipment and cleaning chemicals including provision of toilet supplies and accessories as described for the proper execution of cleaning services to the include ALL POLITEKNIK BRUNEI LUMUT CAMPUS BUILDING AND ITS EXTERNAL SURROUNDING COMPOUND - comprises/includes of the following:</p> <p>i) Classroom Block (All Floor Levels)</p> <p>ii) Canteen Block</p> <p>iii) Multi-purpose Hall Block</p> <p>iv) Administration Block</p> <p>v) Library & Lecture Theatre Block</p>				
1	To supply FIVE (5) labours/cleaners to carry out the following scope of works:				
1.1	<p><u>GENERAL CLEANING</u></p> <p>To clean designated rooms, walkways, corridors, staircases and landings within the allocated area regularly to maintain a continuous high standard of cleanliness:</p>				

	<ul style="list-style-type: none"> i) Floors shall be swept at least once daily or as required or instructed; ii) Floors shall be wet-mopped daily or as required or instructed; iii) Carpeted floors shall be vacuumed to extract all grit, loose dirt, dust, debris etc. at least twice weekly or as required or instructed; iv) Handrails shall be damp-wiped weekly or as required or instructed; 				
1.2	<p><u>CLEANING OF TOILETS & ABLUTION AREAS</u></p> <p>To clean the toilets and ablution facilities within the allocated areas regularly to maintain a continuous high standard of cleanliness:</p> <ul style="list-style-type: none"> i) The toilets shall be wet-mopped and disinfected daily or as required or instructed; ii) Hand basins, counters toilet bowls and urinals shall be cleaned/washed and scrubbed to remove stains daily or as required or instructed; iii) All fixtures and mirrors in the toilet shall be damp-wiped daily or as required or instructed; iv) Spot cleaning shall be carried out daily or as required or instructed; v) General cleaning at every fortnight or as required or instructed - scrubbing of floor, wash-down and scrub walls and clean windows; and scrubbing of sanitary fixtures and fittings; and vi) Toilet supplies including scented floor cleaner, liquid hand soaps, disposable hand towel papers and toilet roll tissues etc., shall be supplied / replenished whenever required. 				
1.3	<p><u>DISPOSAL OF RUBBISH</u></p> <ul style="list-style-type: none"> i) Waste receptacles and rubbish bins from all allocated area including the toilets shall be emptied when they are full at least twice daily. The contractor shall provide suitable refuse containers for the collection of the refuse, and these containers shall be transported about the building on suitable trolleys (provided by contractor) mounted on rubber castors. The containers shall not be dragged along the floors. ii) All refuse collected from waste receptacles and dustbins shall be transported, in a neatly-tied trash liners/bags (provided by contractor), to the refuse/bin centre collection point at the end of the day (daily) or as required or instructed. 				

1.4	<p><u>REMOVAL OF COBWEBS</u></p> <p>To remove, spot-cleaning / dusting of cobwebs and insect's debris with long-handle duster or any suitable tools from walls, windows, columns and ceiling in all areas of the campus compound weekly or whenever required or instructed.</p> <p><i>Approximate height: Up to 9m high</i></p>				
1.5	<p><u>REMOVAL AND CLEANING OF BIRD NESTS AND DROPPINGS</u></p> <p><i>i) To remove bird nests in all allocated areas within the campus compound daily or whenever required or instructed; and</i> <i>ii) To clean bird droppings from walls, columns and floor in all allocated areas within the campus compound.</i></p> <p><i>Approximate height: Upto 9m high</i></p>				

Note:

1. If you are interested in submitting an offer, you are required to make a payment of **BND\$5.00** to **Finance Division, Politeknik Brunei on the 12th floor, Jalan Ong Sum Ping.**
2. You are also required to fill in the online PARTICIPATION FORM at <https://bit.ly/3Hp2RLt> and upload the payment receipt into the form. Quotation Form (RFQ) and related documents will be sent via email.
3. If you require further information, please do not hesitate to contact sarifulrizal.jambul@pb.edu.bn or contact no +673 887 2673.

Thank you and looking forward to your participation.