

PB/Q/CONVO/2025/AWARD/02
ONE (1) YEAR + ONE (1) YEAR TERM CONTRACT FOR THE
SUPPLY, DESIGN, PRINTING AND DELIVERY OF TROPHIES AND MEDALS FOR
POLITEKNIK BRUNEI EXCELLENCE AWARDS

ITEM ITEM	BANYAK QUANTITY	KETERANGAN DESCRIPTION
1		BEST STUDENT AWARD
1.1	1 – 2	Trophy Material: Crystal Plaque
		Design/Finish: Colour Full UV printing for logo and text
		Size: Maximum height of 20 cm
		Packaging: Individual box included
2		ACADEMIC EXCELLENCE AWARD
2.1	1 – 20	Trophy Material: Crystal Plaque
	21 – 40	Design/Finish: Colour Full UV printing for logo and text
		Size: Maximum height of 20 cm
		Packaging: Individual box included
3		ENRICHMENT EXCELLENCE AWARD
3.1	1 – 20	Trophy Material: Crystal Plaque
	21 – 40	Design/Finish: Colour Full UV printing for logo and text
		Size: Maximum height of 20 cm
		Packaging: Individual box included
4		INNOVATION AWARD
4.1	1 – 20	Trophy Material: Crystal Plaque
	21 – 40	Design/Finish: Colour Full UV printing for logo and text
		Size: Maximum height of 20 cm
		Packaging: Individual box included
4.2	1 – 10	PLATINUM MEDAL
	11 – 20	Material: Metal
		Design/Finish: Customizable with UV printing or laser engraving
		Diameter: Approx. 5.8 cm – 7.6 cm (2.3" – 3")
		Lanyard: Approx. 90 cm length × 3-4 cm width
4.3	1 – 10	GOLD MEDAL
	11 – 20	Material: Metal
		Design/Finish: Customizable with UV printing or laser engraving
		Diameter: Approx. 5.8 cm – 7.6 cm (2.3" – 3")
		Lanyard: Approx. 90 cm length × 3-4 cm width

4.4	1 – 10	SILVER MEDAL
	11 – 20	Material: Metal
		Design/Finish: Customizable with UV printing or laser engraving
		Diameter: Approx. 5.8 cm – 7.6 cm (2.3" – 3")
		Lanyard: Approx. 90 cm length × 3-4 cm width
Note: <ol style="list-style-type: none"> 1. The company is requested to supply the medals at least one (1) week before the event. 2. Quantities indicated are projections for planning purposes per year. Actual quantities may vary annually depending on the number of award recipients. 3. Please include a sample picture of the medal when submitting the quotation documents. 		

Note:

1. If you are interested in submitting an offer, you are required to make a payment of **BND\$5.00** to **Finance Division, Politeknik Brunei on the 12th floor, Jalan Ong Sum Ping**.
2. You are also required to fill in the online PARTICIPATION FORM at <https://bit.ly/3Hp2RLt> and upload the payment receipt into the form. Quotation Form (RFQ) and related documents will be sent via email.
3. If you require further information, please do not hesitate to contact registrar@pb.edu.bn or contact no +673 2234466 ext. 277.

Thank you and looking forward to your participation.