

**PB/CONVO/2025/JAMUAN/02**  
**PERKHIDMATAN MENYEDIAKAN DAN MENGHANTAR MAKANAN (GRADUAN**  
**DAN AJK PELAJAR) BAGI ACARA-ACARA SEMPENA MAJLIS KONVOKESYEN**  
**POLITEKNIK BRUNEI KALI KE-11, 2025**

ITEM ITEM	BANYAK QUANTITY	KETERANGAN DESCRIPTION
1		<b>PREPARATION DAY FOR MAJLIS KHATAM</b>
		<b>Day/Date: Wednesday, 08<sup>th</sup> October 2025</b>
		<b>Time/Venue: 9.00 AM, Masjid Universiti, Universiti Brunei Darussalam</b>
1.1	10 – 90	<b>Volunteer Group</b>
		<b>Serving: Packed</b>
		• Fried Noodle
		• Fried Chicken
		• Mineral Water (300ml - 350ml)
		• Plastic fork, container & bag to fit the food items
2		<b>MAJLIS KHATAM</b>
		<b>Day/Date: Thursday, 09<sup>th</sup> October 2025</b>
		<b>Time/Venue: 8.00 AM, Masjid Universiti, Universiti Brunei Darussalam</b>
2.1	100 – 120	<b>Volunteer Group</b>
		<b>Serving: Buffet-Style</b>
		• Nasi Lemak
		• Fried Chicken
		• Sambal with condiments
		• Cordial Drink
		• Mineral water
2.2	800 – 820	<b>Graduates</b>
		• Traditional Dry Snacks (E.g. Kuih Cincin, Kuih Sapit, dll)
		• Mineral Water (300ml - 350ml)
		• Plastic bag for each individual pack
3		<b>PESTA SUKAN</b>
		<b>Day/Date: Saturday, 18<sup>th</sup> October 2025</b>
		<b>Time/Venue: 7.00 AM, Padang dan Balapan, Kompleks Sukan Negara Hassanal Bolkiah</b>
3.1	30 – 50	<b>Volunteer Group</b>
		<b>Serving: Packed</b>
		• Fried Noodle
		• Fried Chicken
		• Mineral Water (300ml - 350ml)
		• Plastic fork, container & bag to fit the food items

3.2	30 – 50	<b>Volunteer Group</b>
		<b>Serving: Packed</b>
		• Plain Rice
		• Chicken Dish
		• Vegetable Dish
		• Mineral Water (300ml - 350ml)
		• Plastic spoon, container & bag to fit the food items
4		<b>PREPARATION DAY FOR MAJLIS KONVOKESYEN</b>
		<b>Day/Date: Tuesday, 21<sup>st</sup> October 2025</b>
		<b>Time/Venue: 9.00 AM, International Convention Centre (ICC), Berakas</b>
4.1	50 – 130	<b>Volunteer Group</b>
		<b>Serving: Packed</b>
		• Fried Noodle
		• Fried Chicken
		• Mineral Water (300ml - 350ml)
		• Plastic fork, container & bag to fit the food items
5		<b>MAJLIS KONVOKESYEN (RAPTAI)</b>
		<b>Day/Date: Wednesday, 22<sup>nd</sup> October 2025</b>
		<b>Time/Venue: 9.00 AM, International Convention Centre (ICC), Berakas</b>
5.1	50 – 190	<b>Volunteer Group</b>
		<b>Serving: Buffet-Style</b>
		• Plain Rice
		• Chicken Dish
		• Vegetable Dish
		• Cordial Drink
		• Mineral Water
6		<b>MAJLIS KONVOKESYEN</b>
		<b>Day/Date: Thursday, 23<sup>rd</sup> October 2025</b>
		<b>Time/Venue: 7.00 AM, International Convention Centre (ICC), Berakas</b>
6.1	150 – 230	<b>Volunteer Group – AM Session</b>
		<b>Serving: Buffet-Style</b>
		• Fried Mee Hoon (No Vegetable)
		• Fried Chicken
		• 1 type of Kuih
		• Hot Drink
		• Mineral Water
6.2	400 – 500	<b>Graduates – AM Session</b>
		<b>Serving: Packed</b>
		• 1 freshly baked bun (fillings may include sausage, chicken, mushroom, or other seasonal options), each with a clear flavour label/sticker
		• Mineral Water (300ml - 350ml)

		• Plastic bag for each individual pack
<b>6.3</b>	<b>150 – 230</b>	<b>Volunteer Group – NOON Session</b>
		<b>Serving: Buffet-Style</b>
		• Plain Rice
		• Chicken Dish
		• Vegetable Dish
		• Cordial Drink
		• Mineral Water
<b>6.4</b>	<b>300 – 520</b>	<b>Graduates – NOON Session</b>
		<b>Serving: Packed</b>
		• 1 freshly baked bun (fillings may include sausage, chicken, mushroom, or other seasonal options), each with a clear flavour label/sticker
		• Mineral Water (300ml - 350ml)
		• Plastic bag for each individual pack
<b>7</b>		<b>MALAM WARISAN LESTARI (RAPTAI)</b>
		<b>Day/Date: Friday, 24<sup>th</sup> October 2025</b>
		<b>Time/Venue: 5.00 PM, Venue Tentative</b>
<b>7.1</b>	<b>100 – 200</b>	<b>Volunteer Group</b>
		<b>Serving: Buffet-Style</b>
		• Plain Rice
		• Chicken Dish
		• Vegetable Dish
		• Cordial Drink
		• Mineral Water
<b>8</b>		<b>MALAM WARISAN LESTARI</b>
		<b>Day/Date: Saturday, 25<sup>th</sup> October 2025</b>
		<b>Time/Venue: 5.00 PM, Venue Tentative</b>
<b>9.1</b>	<b>100 – 200</b>	<b>Volunteer Group</b>
		<b>Serving: Buffet-Style</b>
		• Plain Rice
		• Chicken Dish
		• Vegetable Dish
		• Cordial Drink
		• Mineral Water

Note:

1. Majlis Khatam will be held at Masjid Universiti, Universiti Brunei Darussalam.
2. Majlis Konvokesyen will be held at International Convention Centre (ICC), Berakas. Allocation of specific areas will be finalized in due course. Updates will be communicated once confirmed.
3. Venue for Malam Warisan Lestari is to be confirmed.
4. Tenderer must present sample picture the type of Bun offered.
5. Politeknik Brunei reserves the right to change the type of food or drink into another type of equivalent value.
6. Vendors may be required to provide food samples when necessary, at the request of Politeknik Brunei.

**Note:**

1. *If you are interested in submitting an offer, you are required to make a payment of **BND\$5.00** to **Finance Division, Politeknik Brunei on the 12th floor, Jalan Ong Sum Ping.***
2. *You are also required to fill in the online PARTICIPATION FORM at <https://bit.ly/3Hp2RLt> and upload the payment receipt into the form. Quotation Form (RFQ) and related documents will be sent via email.*
3. *Should you need any clarification on the project specification above, please contact [muiz.hussain@pb.edu.bn](mailto:muiz.hussain@pb.edu.bn) or contact no +673 2234466 ext. 210.*
4. *For enquiries related to participation forms and procurement related enquires, kindly reach out to [lpd@pb.edu.bn](mailto:lpd@pb.edu.bn) or contact no +673 2234466 ext. 292.*

*Thank you and looking forward to your participation.*