

**PB/CONVO/2025/BANNER**  
**SUPPLY, DELIVERY, INSTALLATION AND DISMANTLE OF BANNERS**  
**FOR THE 11TH CONVOCATION OF POLITEKNIK BRUNEI**

ITEM ITEM	BANYAK QUANTITY	KETERANGAN DESCRIPTION
<b>1</b>	<b>1 LOT</b>	<b>MAIN GATE BANNER</b>
		Location: International Convention Centre (ICC), Berakas
		Specification:
		- Banner Size: 16' x 12'
<b>2</b>		<b>SIDE BANNER WITH STAND</b>
		Location: International Convention Centre (ICC), Berakas (Main Foyer area, outside Plenary Hall)
		Specifications:
<b>2.1</b>	<b>20 - 30</b>	- Banner Size 2.5' x 8'
	<b>31 - 40</b>	- Banner Size 2.5' x 8'
<b>2.2</b>	<b>10 - 15</b>	- Stand Size: 2.5' x 11'
	<b>16 - 20</b>	- Stand Size: 2.5' x 11'
		<b>NOTE:</b>
		- Stand (Rent minimum of 2 days)
		- 1 stand can fit for 2 banners (back to back)
<b>3</b>	<b>1 LOT</b>	<b>BOG BACK DROP BANNER</b>
		Location: International Convention Centre (ICC), Berakas (Main Foyer area, outside Plenary Hall, for GOH photo session)
		Specifications:
		- Banner Size: 35' x 10'
		- 10" from the floor
		- Rental Only:
		- Stainless steel frame structure for indoor
		- Spotlights to illuminate the banner
		- Electrical Extension & proper HSSE
<b>4</b>	<b>1 LOT</b>	<b>REDCARPET BACK DROP BANNER</b>
		Location: TBC (for Award Ceremony GOH/general photo session)
		Specification:
		- Banner size: 16' x 8'
		- Rental Only:
		- Stainless steel frame structure for indoor
		- Spotlights to illuminate the banner
		- Red carpet

<b>5</b>	<b>1 - 10</b>	<b>LAMP-POST BANNER FOR CONVOCATION FESTIVAL (PESTA KONVO)</b>
		Location: Ong Sum Ping Lamp-post
		Specifications:
		- Banner Size: 2.5' x 8'
<b>6</b>	<b>1 LOT</b>	<b>MAIN BANNER FOR CONVOCATION FESTIVAL (PESTA KONVO)</b>
		Location: Ong Sum Ping Campus, Politeknik Brunei
		Specifications:
		- Banner Size: 8' x 8'
		- Rental Only:
		- Stainless steel frame structure for Outdoor (on concrete ground)
		- Optional: Curtain unveiling feature (e.g. fabric cover, manual pull/tie-back, integrated rods for support, or other suitable mechanisms)
<b>7</b>	<b>1 LOT</b>	<b>MAJLIS KHATAM BACKDROP BANNER</b>
		Location: Masjid Universiti, Universiti Brunei Darussalam (Inside mosque, GOH sitting area)
		Specification:
		- Banner size: 16' x 8'
		- Rental Only:
		- Stainless steel frame structure for indoor
<b>8</b>	<b>1 LOT</b>	<b>OPTIONAL:</b>
		Dismantling and Installation of item 2 to another location
		(Reuse banner for another event on different date)
<b>9</b>	<b>1 LOT</b>	<b>OPTIONAL:</b>
		Dismantling and Installation of item 6 to another location
		(Reuse banner for another event on different date)
<b>NOTE:</b> <ol style="list-style-type: none"> <li>Tentative locations for the installations of the banner are as follows: <ul style="list-style-type: none"> <li>International Convention Centre (ICC), Berakas</li> <li>Politeknik Brunei (Ong Sum Ping Campus)</li> <li>Hotel/Venue in Bandar Seri Begawan</li> <li>Masjid Universiti, Universiti Brunei Darussalam</li> </ul> </li> <li>Politeknik Brunei reserves the right to revise the quantities requested and to designate an additional location, if required.</li> </ol>		

**Note:**

- If you are interested in submitting an offer, you are required to make a payment of **BND\$5.00** to **Finance Division, Politeknik Brunei on the 12th floor, Jalan Ong Sum Ping**.
- You are also required to fill in the online PARTICIPATION FORM at <https://bit.ly/3Hp2RLt> and upload the payment receipt into the form. Quotation Form (RFQ) and related documents will be sent via email.
- If you require further information, please do not hesitate to contact [itd@pb.edu.bn](mailto:itd@pb.edu.bn) or contact no +673 2234466 ext. 313 / 218.

*Thank you and looking forward to your participation.*