

# Frequently Asked Questions

## APPLYING TO POLITEKNIK BRUNEI (PB)

### WHO CAN APPLY?

Those with:

- GCE 'O' Level Qualification or its equivalent
- TVET Qualification or its equivalent
- Mature applicants with work experiences, including those eligible for Brunei Government In-service Scheme

Please refer to the specific PB Entry Requirements available online at:

<https://pb.edu.bn/politeknik-brunei/admission/>

### HOW AND WHERE TO APPLY?

For applicants with valid Brunei Identity Card (Yellow, Purple & Green IC):

- MUST be registered to **HECAS** via [www.hecas.moe.gov.bn](http://www.hecas.moe.gov.bn)

**AND**

- MUST apply online via **Politeknik Brunei Admission System (PBAS)** accessible on this page: <https://pbas.pb.edu.bn>

For those applying under Brunei Government In-Service Scheme (*Latihan Dalam Perkhidmatan*):

- MUST apply online via Politeknik Brunei Admission System (PBAS) accessible on this page: <https://pbas.pb.edu.bn>

### WHAT ARE THE DOCUMENTS NEEDED TO APPLY TO PB?

Before starting your online application to PB, please ensure you have the following documents in digital format:

- Passport size photo
- Identity Card or Passport
- Certified copies of 'O' Level Certificate
- Certified copies of 'A' Level Certificate (if applicable)
- Certified copies of Diploma / National Diploma / HNTec Certificates and Transcript (if applicable)
- Certified copies of English language proficiency certificate (IELTS / TOEFL) (if applicable)

## CAN I APPLY FOR MORE THAN ONE PROGRAMME?

You may apply for up to two (2) programmes at Politeknik Brunei, with your first choice given priority. Please note that you cannot switch between your first and second choices once you submit your application, so ensure that your first choice is the one you want most.

## HOW WILL SUCCESSFUL APPLICANTS BE NOTIFIED?

Successful applicants will be announced via HECAS and PB website. Successful applicants will also be contacted directly via email.

## IF MY APPLICATION IS UNSUCCESSFUL, CAN I REAPPLY?

Yes, you may reapply in the following year or next admission round.

# ELIGIBILITY

## WHAT ARE THE ENTRY REQUIREMENTS?

Entry requirements for individual programmes can be found at the following link:  
<https://pb.edu.bn/politeknikbrunei/admission/>

## WHAT IS THE MINIMUM CGPA TO BE ELIGIBLE TO APPLY FOR PB DIPLOMA LEVEL 5 PROGRAMMES?

The minimum CGPA to be eligible to apply for our Diploma Programmes is:  
CGPA  $\geq$  2.7 [based on a 4-point system] for HNTec (Level 4 in BDQF) **or**  
CGPA  $\geq$  2.0 [based on a 3-point system] for National Diploma (Level 4 in BDQF) in related field

## I AM APPLYING WITH MY O LEVEL RESULTS. DO I NEED TO HAVE A CREDIT IN ENGLISH FOR MY APPLICATION TO BE CONSIDERED?

Yes, a credit in English is required in order to be eligible to apply for all the programmes offered as shown below:

English Qualification	Minimum Grade Accepted
GCE O Level English	C6
IGCSE English (as a Second Language)	C
IELTS	6.0

**I AM APPLYING WITH MY O LEVEL RESULTS. DO I NEED TO HAVE A CREDIT IN MATHEMATICS FOR MY APPLICATION TO BE CONSIDERED?**

Yes, a credit C6 in GCE O Level or C in IGCSE Mathematics is one of the minimum entry requirements for applying to any programmes offered by PB.

**I AM RETAKING MY GCE O LEVEL / IGCSE ENGLISH (AS A SECOND LANGUAGE), CAN I STILL ENROL WHILE WAITING FOR MY RESULTS?**

No. All applicants must possess the minimum qualifications required for enrolment in PB.

**CAN I USE MY NON-ENGLISH MEDIUM GCE O LEVEL / IGCSE SUBJECTS TO MEET THE ENTRY REQUIREMENTS?**

No. Each programme requires applicants to have a minimum credit C6 in GCE O Level or C in IGCSE in various combinations of English medium subjects.

**DO I NEED TO HAVE A CREDIT C6 IN GCE O LEVEL BAHASA MELAYU TO BE CONSIDERED?**

No. However, without a credit in GCE O Level Bahasa Melayu, applicants will not be eligible for the Local Brunei Government Scholarship and will automatically be enrolled as fee-paying students at PB.

**I AM RETAKING MY GCE O LEVEL BAHASA MELAYU IN JUNE/NOVEMBER, CAN I STILL ENROL WHILE WAITING FOR MY RESULTS?**

Yes, you may enrol as a fee-paying student until you have obtained at least a credit C6 in GCE O Level Bahasa Melayu.

**I DO NOT HAVE MY CERTIFICATE YET. CAN I APPLY USING MY ACADEMIC TRANSCRIPT?**

Yes, please make sure your Certified Copies of Academic Transcript shows your CGPA clearly.

**CAN I GET A SCHOLARSHIP TO STUDY ABROAD AFTER I GRADUATED FROM PB? WHAT IS THE PROCEDURE?**

Yes, you can apply for scholarships to study abroad after graduating from PB. The specific procedures and requirements will vary depending on the scholarship programme and the university or organisation offering it.

## **I AM A TVET GRADUATE, INTERESTED IN APPLYING FOR COURSES AT PB BUT I AM NOT SURE OF MY CGPA. HOW DO I GO ABOUT IT?**

We strongly advise students to check with their previous institutions regarding the calculation of CGPA. Please take note that such calculations may differ from one institution to another due to differences in weightage and credit schemes of the respective programmes and institutions.

## **IF MY ACADEMIC RESULTS ARE SLIGHTLY BELOW THE REQUIRED POINTS, WILL I STILL BE CONSIDERED FOR ADMISSION?**

No, all applicants must meet the minimum entry requirements.

## **I HAVE A NATIONAL DIPLOMA (ND) QUALIFICATION. CAN I BE CONSIDERED AS A DIRECT-ENTRY YEAR 2 STUDENT?**

There is no direct-entry into the second year at Politeknik Brunei.

## **IS THERE AN AGE LIMIT FOR ADMISSION TO PB?**

There is no age limit for admission to PB. However, applicants who have reached the age of 26 or older by 1 September of the enrolment year may not meet the eligibility for the Local Brunei Government Scholarship.

## **WHY ARE SOME OF US DESIGNATED TO STUDY AT LIFE LONG LEARNING CENTRE IN LAMBAK AND SOME AT ONG SUM PING CAMPUS?**

PB is currently collaborating with Lifelong Learning Centre (L3C), Lambak to provide a venue to run its diverse diploma programmes. Consequently, some students are designated to study in Lambak, while others are stationed at the Ong Sum Ping campus.

## **WHAT LEVEL OF DIPLOMA DOES PB OFFER?**

All of the Diploma programmes that PB offers are at Level 5 according to the Brunei Darussalam Qualification Framework (BDQF) which is equivalent to Higher National Diploma.

## **I MEET THE MINIMUM ENTRY REQUIREMENTS. DOES THIS GUARANTEE AN ADMISSION OFFER?**

Meeting the entry requirements does not guarantee admission to Politeknik Brunei's programmes, as the selection process is highly competitive and rigorous. Admission offers depend on the availability of quotas and are determined using a ranking system based on the applicants' academic results.

## WHAT PROGRAMMES ARE AVAILABLE AT PB?

PB offers different programmes during each admission round. Please visit our official website accessible at <https://pb.edu.bn/politeknik-brunei/admission/> to view the specific programmes available for the current admission round.

## WHAT IS THE LANGUAGE OF INSTRUCTIONS USED IN PB?

All modules are in English medium, except for Pengajian Melayu Islam Beraja (MIB) and Pendidikan Islam.

## HOW DO I KNOW THE MOST SUITABLE DIPLOMA PROGRAMME FOR ME BASED ON MY RESULTS?

While we may not be able to make the decision for you, you may refer to the list of programmes from our website to assist you in making a more informed decision.

## WHAT ARE MY CHANCES TO FURTHER MY STUDY AFTER COMPLETING MY LEVEL 5 DIPLOMA AT PB?

Our Level 5 Diploma programme is equivalent to a Higher National Diploma as endorsed by the Brunei Darussalam National Accreditation Council (BDNAC), Ministry of Education. Upon successful completion, the next level of study is a Bachelor's Degree for those not immediately seeking for employment.

## IS IT POSSIBLE TO FINISH MY COURSE EARLIER THAN THE DESIGNATED TIMEFRAME?

Unfortunately, completing your course earlier than the designated time frame may not be possible. The timeline for graduation is typically structured based on the necessary academic requirements, course sequencing, and institutional policies.

## CAN IBTE GRADUATES APPLY TO POLITEKNIK BRUNEI USING THEIR GCE 'O' LEVEL / IGCSE RESULTS?

Yes.

## FACILITIES

### WILL ACCOMODATION BE PROVIDED FOR PB STUDENTS?

PB currently does not provide student accommodation facilities. However, if you wish to apply, there is student accomodation available managed by UBD Corporation Sdn Bhd based in the area around Universiti Brunei Darussalam, Jalan Tungku Link (Terms and Conditions apply).

## IS THERE ANY TRANSPORTATION PROVIDED FOR STUDENTS RESIDING OUTSIDE BELAIT DISTRICT WHO WILL BE STUDYING AT LUMUT CAMPUS?

A private bus service with specific routes is available at a chargeable monthly fee.

## FINANCIAL MATTERS

### I AM A YELLOW IC HOLDER. WILL I GET A LOCAL BRUNEI GOVERNMENT SCHOLARSHIP DURING MY STUDY IN PB?

Eligible students will have their scholarship applied for them by PB. The eligibility criteria for Local Brunei Government Scholarship are:

- Citizen of Brunei Darussalam (Yellow IC holder)
- Credit of at least C6 in O Level Bahasa Melayu
- Do not exceed 26 years old of 1st September of the enrollment year
- Clean records from 4 government departments: National Security Department, Royal Brunei Police Force, Narcotics Control Bureau and Religious & Enforcement Unit

### IS THERE ANY ALLOWANCE GIVEN TO PB STUDENTS?

All students who are awarded with Local Brunei Government Scholarship will receive monthly allowances and their tuition fees will be waived.

### HOW MUCH ARE THE TUITION FEES FOR FEE-PAYING STUDENTS?


Type of Students	Programme Category	Fee-payable (Full-Duration)
Brunei Citizen Permanent Citizen	Non-laboratory	BND9,000.00 for 2.5 years BND10,800.00 for 3 years
	Laboratory	BND10,250.00 for 2.5 years BND12,300.00 for 3 years
International student	Non-laboratory	BND12,500.00 for 2.5 years BND15,000.00 for 3 years
	Laboratory	BND15,000.00 for 2.5 years BND18,000.00 for 3 years


Please refer to the fee schedule accessible via this link <https://pb.edu.bn/politeknik-brunei/admission/>


# CONTACT

## ADMISSION MATTERS

### Registrar and Secretary Office

 Politeknik Brunei  
Block 2E, Unit 11-04, Level 11  
Ong Sum Ping Condominium  
Bandar Seri Begawan BA1311


 223 4466 ext 275/277 or 223 4451


 admission@pb.edu.bn


 Counter Opening Hours:  
Monday - Thursday & Saturday  
8.30 am - 11.30 am  
2.00 pm - 3.30 pm  
Friday, Sunday & Public Holiday  
CLOSED

## FINANCIAL MATTERS

### Finance Division

 Politeknik Brunei  
Block 2E, Unit 12-04, Level 12  
Ong Sum Ping Condominium  
Bandar Seri Begawan BA1311


 223 4466 ext 297 +673 717 4466


 finance@pb.edu.bn


 Counter Opening Hours:  
Monday - Thursday  
8.00 am - 11.30 am  
1.45 pm - 3.00 pm  
Saturday  
8.00 am - 11.00 am  
Friday, Sunday & Public Holiday  
CLOSED

## ACCOMMODATION, ALLOWANCE, TRANSPORTATION

### Student Affairs Division

 Politeknik Brunei  
Block 2E, Level 2  
Ong Sum Ping Condominium  
Bandar Seri Begawan BA1311

 223 4466 ext 319

 bhep@pb.edu.bn

 Counter Opening Hours:  
Monday - Thursday & Saturday  
8.30 am - 11.30 am  
2.00 pm - 3.30 pm  
Friday, Sunday & Public Holiday  
CLOSED