



**POLITEKNIK BRUNEI  
MINISTRY OF EDUCATION**

**ADMISSION REQUIREMENTS FOR LEVEL 4 & LEVEL 5 DIPLOMA PROGRAMMES  
FOR THE 2017/2018 ACADEMIC SESSION  
DURATION: 3 YEARS**

**ADMISSION TO POLITEKNIK BRUNEI**

Candidates who wish to pursue their studies in a programme of their choice at Politeknik Brunei and who fulfill the minimum entry requirements are now invited to apply to Politeknik Brunei under the Government Scholarship scheme for the academic year **2017 / 2018**.

Applicants must also note that fulfilling the Scholarship requirements and specific entry programme requirements does not guarantee entry into PB's programmes as admission to all programmes is competitive and limited subject to availability of space.

**MINIMUM ENTRY REQUIREMENTS FOR LEVEL 5 DIPLOMA**

Applicants for admission to Level 5 Diploma programmes must satisfy the following minimum entry requirements:-

- [1] At least a Credit Six in Bahasa Melayu at GCE Ordinary Level (applicable only for Bruneians applying for a Government Scholarship).
- [2] At least a Credit Six in Mathematics at GCE Ordinary Level or its equivalent.
- [3] At least a Credit Six in English Language at GCE Ordinary Level or its equivalent or an IELTS score of 6.0 or TOEFL minimum score 550.

**Note:**

The IELTS/TOEFL score reports are **only valid for two years** after the test and the validity period should not expire before the beginning of the application for the relevant intake.

To be eligible for consideration for admission to the various programmes in Politeknik Brunei (PB) candidates must obtain between **5 to 26 points (inclusive) from the FIVE (5) relevant 'O' level subjects excluding Bahasa Melayu.**

Calculation of total Grade Points is based on the following:

<b>A* or A1</b>	<b>=</b>	<b>1 Point</b>
<b>A2</b>	<b>=</b>	<b>2 Points</b>
<b>B3</b>	<b>=</b>	<b>3 Points</b>
<b>B4</b>	<b>=</b>	<b>4 Points</b>
<b>C5</b>	<b>=</b>	<b>5 Points</b>
<b>C6</b>	<b>=</b>	<b>6 Points</b>

**OR**

**Technical & Vocational Education and Training (TVET) Qualification\*\***

- National Diploma ND (Level 4 in NQF\*) in **related field with GPA  $\geq$  2.0** [Based on a 3 points system]
- Diploma (Level 4 in NQF) in **related field with GPA  $\geq$  2.7** [Based on a 4 points system]
- HNTec (Level 4 in NQF) in **related field with GPA  $\geq$  2.7** [Based on a 4 points system]

\*NQF: National Qualification Framework

\*\*Relevant fields as stated in the Programme Entry Requirements

## PROGRAMMES OFFERED

### **LEVEL 5 DIPLOMA (Same level as HND)**

**School of Information and Communication Technology**

**Training Venue: Kondominium Ong Sum Ping, Blok 2E, Jalan Ong Sum Ping, BSB**

1. Level 5 Diploma in IT Network and Security
2. Level 5 Diploma in Information Systems
3. Level 5 Diploma in Web Development
4. Level 5 Diploma in Digital Media
5. Level 5 Diploma in Library Informatics & Computing

### **LEVEL 5 DIPLOMA (Same level as HND)**

**School of Business**

**Training Venue: Kondominium Ong Sum Ping, Blok 2E, Jalan Ong Sum Ping, BSB**

1. Level 5 Diploma in Business Accounting & Finance
2. Level 5 Diploma in Business Studies
3. Level 5 Diploma in Business Studies (Entrepreneurship)
4. Level 5 Diploma in Business Studies (Human Resource Management)
5. Level 5 Diploma in Business Studies (Marketing)

### **LEVEL 5 DIPLOMA (Same level as HND)**

**School of Science and Engineering**

**Training Venue: Lumut Campus, Kuala Belait District**

1. Level 5 Diploma in Petroleum Engineering
2. Level 5 Diploma in Telecommunications and Systems Engineering
3. Level 5 Diploma in Electrical and Electronics Engineering
4. Level 5 Diploma in Mechanical Engineering
5. Level 5 Diploma in Civil Engineering
6. Level 5 Diploma in Science Technology (Chemical Laboratory Technology)
7. Level 5 Diploma in Interior Design
8. Level 5 Diploma in Architecture

### **LEVEL 4 DIPLOMA (Same level as OND and ND)**

**School of Health Sciences**

**Training Venue: Institute of Health Sciences, UBD**

1. Level 4 Diploma in Health Science (Midwifery)
2. Level 4 Diploma in Health Science (Nursing)
3. Level 4 Diploma in Health Science (Paramedic)

# 1.0 ENTRY REQUIREMENTS ACCORDING TO PROGRAMMES OFFERED

## 1.1 SCHOOL OF INFORMATION AND COMMUNICATION TECHNOLOGY

### [A] Programme Requirements

#### GCE O Level

To be eligible for consideration for admission to the various programmes in Politeknik Brunei (PB) candidates must obtain between **5 to 26 points (inclusive) from the FIVE (5) relevant 'O' level subjects excluding Bahasa Melayu** (Grade A\* or A1 = 1 point, A2 = 2 points, B3 = 3 points, B4 = 4 points, C5 = 5 points and C6 = 6 points) and meet the requirements of the programme as shown below (*refer to tabulated info*).

**[GCE O Level and IGCSE are benchmarked against one another where grade A - C at IGCSE are equivalent to grade A - C at GCE O level.]**

#### Note:

Candidates without a minimum of Credit C6 for English at O level/IGCSE: an IELTS with a minimum **score 6.0** or a TOEFL minimum overall score 550 or its equivalent may be considered.

*The IELTS/TOEFL score reports are **only valid for two years** after the test and the validity period should not expire before the beginning of the application for the relevant intake.*

**OR**

#### Technical & Vocational Education and Training (TVET) Qualification\*\*

- National Diploma ND (Level 4 in NQF\*) in **related field with GPA  $\geq 2.0$**  [Based on a 3 points system]
- Diploma (Level 4 in NQF) in **related field with GPA  $\geq 2.7$**  [Based on a 4 points system]
- HNTec (Level 4 in NQF) in **related field with GPA  $\geq 2.7$**  [Based on a 4 points system]

*\*NQF: National Qualification Framework*

*\*\*Relevant fields that can be considered for this qualification: Information Technology; Computer Studies; Computer Networking; Information and Library Science; Audio and Video Systems; and other IT-related TVET qualifications deemed relevant for admission ( the latter is subject to GPA requirement as above).*

**AND**

### [B] Other Requirements

Pass in an interview or / and test conducted by Politeknik Brunei (if required)

## Programme Entry Requirements

Level 5 Diploma Programmes	GCE 'O' Level Entry Requirements
<p>1. <b>Level 5 Diploma in IT Network and Security</b></p> <p>2. <b>Level 5 Diploma in Information Systems</b></p>	<p>a) English Language or its equivalent      Grade A1 - C6</p> <p>b) Mathematics D or its equivalent      Grade A1- C6  <b>OR</b>                      Additional Mathematics</p> <p>c) Any <b>ONE (1) MOST</b> relevant subject      Grade A1 - C6</p> <ul style="list-style-type: none"> <li>▪ Computer Studies</li> <li>▪ Computer Science</li> <li>▪ Information and Communication Technology</li> <li>▪ Physics</li> <li>▪ Biology</li> <li>▪ Chemistry</li> </ul> <p>d) Any <b>TWO (2) other relevant</b> subject(s)      Grade A1 - C6</p> <ul style="list-style-type: none"> <li>▪ Additional Mathematics</li> <li>▪ Business Studies</li> <li>▪ Biology</li> <li>▪ Chemistry</li> <li>▪ Combined Science</li> <li>▪ Commerce</li> <li>▪ Commercial Studies</li> <li>▪ Computer Science</li> <li>▪ Computer Studies</li> <li>▪ English Language</li> <li>▪ Economics</li> <li>▪ Geography</li> <li>▪ Information and Communication Technology</li> <li>▪ Mathematics D</li> <li>▪ Physics</li> <li>▪ Statistic</li> </ul>
<p>3. <b>Level 5 Diploma in Web Development</b></p> <p>4. <b>Level 5 Diploma in Digital Media</b></p>	<p>a) English Language or its equivalent      Grade A1 - C6</p> <p>b) Mathematics D or its equivalent      Grade A1 – C6  <b>OR</b>                      Additional Mathematics</p> <p>c) Any <b>THREE (3)</b> relevant subjects      Grade A1 - C6</p> <ul style="list-style-type: none"> <li>▪ Additional Mathematics</li> <li>▪ Art</li> <li>▪ Art &amp; Design</li> <li>▪ Biology</li> <li>▪ Business Studies</li> <li>▪ Chemistry</li> </ul>

	<ul style="list-style-type: none"> <li>▪ Combined Science</li> <li>▪ Commerce</li> <li>▪ Commercial Studies</li> <li>▪ Computer Science</li> <li>▪ Computer Studies</li> <li>▪ Design and Technology</li> <li>▪ Economics</li> <li>▪ Geography</li> <li>▪ Information and Communication Technology</li> <li>▪ Mathematics D</li> <li>▪ Physics</li> <li>▪ Statistic</li> </ul>						
<p><b>5. Level 5 Diploma in Library Informatics and Computing</b></p>	<table border="0"> <tr> <td style="vertical-align: top;">a) English Language or its equivalent</td> <td style="vertical-align: top; text-align: right;">Grade A1 - C6</td> </tr> <tr> <td style="vertical-align: top;">b) Mathematics D or its equivalent <b>OR</b> Additional Mathematics</td> <td style="vertical-align: top; text-align: right;">Grade A1 – C6</td> </tr> <tr> <td style="vertical-align: top;">c) Any <b>THREE (3)</b> relevant subjects</td> <td style="vertical-align: top; text-align: right;">Grade A1 - C6</td> </tr> </table> <ul style="list-style-type: none"> <li>▪ Additional Mathematics</li> <li>▪ Biology</li> <li>▪ Business Studies</li> <li>▪ Chemistry</li> <li>▪ Combined Science</li> <li>▪ Commerce</li> <li>▪ Commercial Studies</li> <li>▪ Computer Science</li> <li>▪ Computer Studies</li> <li>▪ Economics</li> <li>▪ Geography</li> <li>▪ History</li> <li>▪ Information and Communication Technology</li> <li>▪ Mathematics D</li> <li>▪ Physics</li> <li>▪ Sociology</li> <li>▪ Statistic</li> <li>▪ Travel and Tourism</li> </ul>	a) English Language or its equivalent	Grade A1 - C6	b) Mathematics D or its equivalent <b>OR</b> Additional Mathematics	Grade A1 – C6	c) Any <b>THREE (3)</b> relevant subjects	Grade A1 - C6
a) English Language or its equivalent	Grade A1 - C6						
b) Mathematics D or its equivalent <b>OR</b> Additional Mathematics	Grade A1 – C6						
c) Any <b>THREE (3)</b> relevant subjects	Grade A1 - C6						

## 1.2 SCHOOL OF BUSINESS

### [A] Programme Requirements

#### GCE O Level

To be eligible for consideration for admission to the various programmes in Politeknik Brunei (PB) candidates must obtain between **5 to 26 points (inclusive) from the FIVE (5) relevant 'O' level subjects excluding Bahasa Melayu** (Grade A\* or A1 = 1 point, A2 = 2 points, B3 = 3 points, B4 = 4 points, C5 = 5 points and C6 = 6 points) and meet the requirements of the programme as shown below (*refer to tabulated info*).

**[GCE O Level and IGCSE are benchmarked against one another where grade A - C at IGCSE are equivalent to grade A - C at GCE O level.]**

#### Note:

Candidates without a minimum of Credit C6 for English at O level/IGCSE: an IELTS with a minimum **score 6.0** or a TOEFL minimum overall score 550 or its equivalent may be considered.

*The IELTS/TOEFL score reports are **only valid for two years** after the test and the validity period should not expire before the beginning of the application for the relevant intake.*

**OR**

#### Technical & Vocational Education and Training (TVET) Qualification\*\*

- National Diploma ND (Level 4 in NQF\*) in **related field with GPA  $\geq 2.0$**  [Based on a 3 points system]
- Diploma (Level 4 in NQF) in **related field with GPA  $\geq 2.7$**  [Based on a 4 points system]
- HNTec (Level 4 in NQF) in **related field with GPA  $\geq 2.7$**  [Based on a 4 points system]

*\*NQF: National Qualification Framework*

*\*\*Relevant fields that can be considered for this qualification: Business related TVET qualifications deemed relevant for admission (subject to GPA requirement as above).*

**AND**

### [B] Other Requirements

Pass in an interview or / and test conducted by Politeknik Brunei (if required)

## Programme Entry Requirements

Level 5 Diploma Programmes	GCE 'O' Level Entry Requirements
<p><b>1. Level 5 Diploma in Business Accounting &amp; Finance</b></p>	<p>a) English Language or its equivalent                      Grade A1 - C6</p> <p>b) Mathematics D or its equivalent                      Grade A1 – C6  <b>OR</b>                      Additional Mathematics</p> <p>c) Any <b>ONE (1) MOST</b> relevant subject                      Grade A1 - C6</p> <ul style="list-style-type: none"> <li>▪ Business Studies</li> <li>▪ Economics</li> <li>▪ Commerce</li> <li>▪ Commercial Studies</li> <li>▪ Principles of Accounts</li> </ul> <p>d) Any <b>TWO (2) other relevant</b> subject(s)                      Grade A1 - C6</p> <ul style="list-style-type: none"> <li>▪ Additional Mathematics</li> <li>▪ Business Studies</li> <li>▪ Biology</li> <li>▪ Chemistry</li> <li>▪ Combined Science</li> <li>▪ Commerce</li> <li>▪ Commercial Studies</li> <li>▪ Computer Science</li> <li>▪ Computer Studies</li> <li>▪ English Literature</li> <li>▪ Economics</li> <li>▪ Geography</li> <li>▪ History</li> <li>▪ Information and Communication Technology</li> <li>▪ Mathematics D</li> <li>▪ Principles of Accounts</li> <li>▪ Physics</li> <li>▪ Sociology</li> <li>▪ Statistic</li> </ul>
<p><b>2. Level 5 Diploma in Business Studies</b></p>	<p>a) English Language or its equivalent                      Grade A1 - C6</p>
<p><b>3. Level 5 Diploma in Business Studies (Entrepreneurship)</b></p>	<p>b) Mathematics D or its equivalent                      Grade A1 – C6</p>
<p><b>4. Level 5 Diploma in Business Studies (Human Resource Management)</b></p>	<p><b>OR</b>                      Additional Mathematics</p>

**5. Level 5 Diploma in Business Studies (Marketing)**

c) Any **THREE (3)** relevant subjects

Grade A1 - C6

- Additional Mathematics
- Biology
- Business Studies
- Chemistry
- Combined Science
- Commerce
- Commercial Studies
- Computer Science
- Computer Studies
- Economics
- English Literature
- Geography
- History
- Information & Communication Technology
- Mathematics D
- Physics
- Principles of Accounts
- Sociology
- Statistic



## 1.3 SCHOOL OF SCIENCE AND ENGINEERING

### [1] Level 5 Diploma in Petroleum Engineering

#### [A] Programme Requirements

##### GCE O Level

To be eligible for consideration for admission to the various programmes in Politeknik Brunei (PB) candidates must obtain between **5 to 26 points (inclusive) from the FIVE (5) relevant 'O' level subjects excluding Bahasa Melayu** (Grade A\* or A1 = 1 point, A2 = 2 points, B3 = 3 points, B4 = 4 points, C5 = 5 points and C6 = 6 points) and meet the requirements of the programme as shown below (*refer to tabulated info*).

[GCE O Level and IGCSE are benchmarked against one another where grade A - C at IGCSE are equivalent to grade A - C at GCE O level.]

##### Note:

Candidates without a minimum of Credit C6 for English at O level/IGCSE: an IELTS with a minimum **score 6.0** or a TOEFL minimum overall score 550 or its equivalent may be considered.

*The IELTS/TOEFL score reports are **only valid for two years** after the test and the validity period should not expire before the beginning of the application for the relevant intake.*

OR

##### Technical & Vocational Education and Training (TVET) Qualification\*\*

- National Diploma ND (Level 4 in NQF\*) in **related field with GPA  $\geq 2.0$**  [Based on a 3 points system]
- Diploma (Level 4 in NQF) in **related field with GPA  $\geq 2.7$**  [Based on a 4 points system]
- HNTec (Level 4 in NQF) in **related field with GPA  $\geq 2.7$**  [Based on a 4 points system]

*\*NQF: National Qualification Framework*

*\*\*Relevant fields that can be considered for this qualification: Related TVET qualifications deemed relevant for admission (subject to GPA requirement as above).*

##### Relevant TVET programmes which can be considered for progression to the Diploma in Petroleum Engineering:

- ❖ Plant Engineering
- ❖ Mechanical Engineering
- ❖ Completion Well Intervention Technician

AND

#### [B] PASS the following:

- [1] Successful in the Multiple Mini Interview (MMI) conducted by Politeknik Brunei
- [2] English and Mathematics test conducted by Politeknik Brunei

## Programme Entry Requirements

Level 5 Diploma Programmes	GCE 'O' Level Entry Requirements												
<p><b>1. Level 5 Diploma in Petroleum Engineering</b></p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; padding: 5px;">a) English Language or its equivalent</td> <td style="padding: 5px;">Grade A1-C6</td> </tr> <tr> <td style="padding: 5px;">b) Mathematics D or its equivalent <b>OR</b> Additional Mathematics</td> <td style="padding: 5px;">Grade A1-C6</td> </tr> <tr> <td style="padding: 5px;">c) Any <b>ONE (1)</b> Science subject</td> <td></td> </tr> <tr> <td style="padding: 5px;"> <ul style="list-style-type: none"> <li>▪ Chemistry</li> <li>▪ Physics</li> </ul> </td> <td style="padding: 5px;"> <p>Grade A1 – C6</p> <p>Grade A1 – C6</p> </td> </tr> <tr> <td style="padding: 5px;">d) Any <b>2 (TWO)</b> other relevant subject (s)</td> <td></td> </tr> <tr> <td style="padding: 5px;"> <ul style="list-style-type: none"> <li>▪ Additional Mathematics</li> <li>▪ Mathematics D</li> <li>▪ Chemistry</li> <li>▪ Computer Science/Computer Studies</li> <li>▪ Design and Technology</li> <li>▪ Geography</li> <li>▪ Physics</li> <li>▪ Combined Science</li> </ul> </td> <td style="padding: 5px;"> <p>Grade A1 - C6</p> <p>Grade A1 – B4</p> </td> </tr> </table>	a) English Language or its equivalent	Grade A1-C6	b) Mathematics D or its equivalent <b>OR</b> Additional Mathematics	Grade A1-C6	c) Any <b>ONE (1)</b> Science subject		<ul style="list-style-type: none"> <li>▪ Chemistry</li> <li>▪ Physics</li> </ul>	<p>Grade A1 – C6</p> <p>Grade A1 – C6</p>	d) Any <b>2 (TWO)</b> other relevant subject (s)		<ul style="list-style-type: none"> <li>▪ Additional Mathematics</li> <li>▪ Mathematics D</li> <li>▪ Chemistry</li> <li>▪ Computer Science/Computer Studies</li> <li>▪ Design and Technology</li> <li>▪ Geography</li> <li>▪ Physics</li> <li>▪ Combined Science</li> </ul>	<p>Grade A1 - C6</p> <p>Grade A1 – B4</p>
a) English Language or its equivalent	Grade A1-C6												
b) Mathematics D or its equivalent <b>OR</b> Additional Mathematics	Grade A1-C6												
c) Any <b>ONE (1)</b> Science subject													
<ul style="list-style-type: none"> <li>▪ Chemistry</li> <li>▪ Physics</li> </ul>	<p>Grade A1 – C6</p> <p>Grade A1 – C6</p>												
d) Any <b>2 (TWO)</b> other relevant subject (s)													
<ul style="list-style-type: none"> <li>▪ Additional Mathematics</li> <li>▪ Mathematics D</li> <li>▪ Chemistry</li> <li>▪ Computer Science/Computer Studies</li> <li>▪ Design and Technology</li> <li>▪ Geography</li> <li>▪ Physics</li> <li>▪ Combined Science</li> </ul>	<p>Grade A1 - C6</p> <p>Grade A1 – B4</p>												

## [2] Level 5 Diploma in Telecommunications And Systems Engineering

### [A] Programme Requirements

#### GCE O Level

To be eligible for consideration for admission to the various programmes in Politeknik Brunei (PB) candidates must obtain between **5 to 26 points (inclusive) from the FIVE (5) relevant 'O' level subjects excluding Bahasa Melayu** (Grade A\* or A1 = 1 point, A2 = 2 points, B3 = 3 points, B4 = 4 points, C5 = 5 points and C6 = 6 points) and meet the requirements of the programme as shown below (*refer to tabulated info*).

**[GCE O Level and IGCSE are benchmarked against one another where grade A - C at IGCSE are equivalent to grade A - C at GCE O level.]**

#### Note:

Candidates without a minimum of Credit C6 for English at O level/IGCSE: an IELTS with a minimum **score 6.0** or a TOEFL minimum overall score 550 or its equivalent may be considered.

*The IELTS/TOEFL score reports are **only valid for two years** after the test and the validity period should not expire before the beginning of the application for the relevant intake.*

OR

#### Technical & Vocational Education and Training (TVET) Qualification\*\*

- National Diploma ND (Level 4 in NQF\*) in **related field with GPA  $\geq$  2.0** [Based on a 3 points system]
- Diploma (Level 4 in NQF) in **related field with GPA  $\geq$  2.7** [Based on a 4 points system]
- HNTec (Level 4 in NQF) in **related field with GPA  $\geq$  2.7** [Based on a 4 points system]

*\*NQF: National Qualification Framework*

*\*\*Relevant fields that can be considered for this qualification: Related TVET qualifications deemed relevant for admission (subject to GPA requirement as above).*

#### Relevant TVET programmes which can be considered for progression to the Diploma in Telecommunications and Systems Engineering:

- ❖ Telecommunications Engineering
- ❖ Electronic and Communications Engineering
- ❖ Audio and Video Systems
- ❖ Computer Networks Engineering
- ❖ Electrical and Electronic Engineering
- ❖ Electronic and Media Technology

AND

### [B] PASS the following: ( *If required* )

- [1] Successful in the Multiple Mini Interview (MMI) conducted by Politeknik Brunei
- [2] English and Mathematics test conducted by Politeknik Brunei

## Programme Entry Requirements

Level 5 Diploma Programmes	GCE 'O' Level Entry Requirements
<p><b>2. Level 5 Diploma in Telecommunications And Systems Engineering</b></p>	<p>a) English Language or its equivalent <span style="float: right;">Grade A1-C6</span></p> <p>b) Mathematics D or its equivalent <span style="float: right;">Grade A1-C6</span>  <b>OR</b>                      Additional Mathematics</p> <p>c) <b>MOST</b> relevant Science subjects</p> <ul style="list-style-type: none"> <li>▪ Physics <span style="float: right;">Grade A1 – C6</span></li> </ul> <p>d) Other relevant subjects (<b>ANY TWO</b>) <span style="float: right;">Grade A1 – C6</span></p> <ul style="list-style-type: none"> <li>▪ Additional Mathematics</li> <li>▪ Chemistry</li> <li>▪ Computer Science</li> <li>▪ Computer Studies</li> <li>▪ Design and Technology</li> <li>▪ Geography</li> <li>▪ Mathematics D</li> <li>▪ Combined Science <span style="float: right;">Grade A1 – B4</span></li> </ul>

## [3] Level 5 Diploma in Electrical And Electronic Engineering

### [A] Programme Requirements

#### GCE O Level

To be eligible for consideration for admission to the various programmes in Politeknik Brunei (PB) candidates must obtain between **5 to 26 points (inclusive) from the FIVE (5) relevant 'O' level subjects excluding Bahasa Melayu** (Grade A\* or A1 = 1 point, A2 = 2 points, B3 = 3 points, B4 = 4 points, C5 = 5 points and C6 = 6 points) and meet the requirements of the programme as shown below (*refer to tabulated info*).

**[GCE O Level and IGCSE are benchmarked against one another where grade A - C at IGCSE are equivalent to grade A - C at GCE O level.]**

#### Note:

Candidates without a minimum of Credit C6 for English at O level/IGCSE: an IELTS with a minimum **score 6.0** or a TOEFL minimum overall score 550 or its equivalent may be considered.

*The IELTS/TOEFL score reports are **only valid for two years** after the test and the validity period should not expire before the beginning of the application for the relevant intake.*

OR

#### Technical & Vocational Education and Training (TVET) Qualification\*\*

- National Diploma ND (Level 4 in NQF\*) in **related field with GPA  $\geq 2.0$**  [Based on a 3 points system]
- Diploma (Level 4 in NQF) in **related field with GPA  $\geq 2.7$**  [Based on a 4 points system]
- HNTec (Level 4 in NQF) in **related field with GPA  $\geq 2.7$**  [Based on a 4 points system]

*\*NQF: National Qualification Framework*

*\*\*Relevant fields that can be considered for this qualification: Related TVET qualifications deemed relevant for admission (subject to GPA requirement as above).*

#### Relevant TVET programmes which can be considered for progression to Diploma in Electrical And Electronics Engineering

- ❖ Instrumentation Engineering
- ❖ Electrical and Electronic Engineering
- ❖ Mechatronic Engineering
- ❖ Electrical Engineering
- ❖ Telecommunication Engineering
- ❖ Audio & Video Systems Engineering
- ❖ Marine Engineering

AND

### [B] PASS the following: (*If required*)

- [1] Successful in the Multiple Mini Interview (MMI) conducted by Politeknik Brunei
- [2] English and Mathematics test conducted by Politeknik Brunei

## Programme Entry Requirements

Level 5 Diploma Programmes	GCE 'O' Level Entry Requirements												
<p><b>3. Level 5 Diploma in Electrical And Electronic Engineering</b></p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%; padding: 5px;">a) English Language or its equivalent</td> <td style="text-align: right; padding: 5px;">Grade A1-C6</td> </tr> <tr> <td style="padding: 5px;">b) Mathematics D or its equivalent <b>OR</b> Additional Mathematics</td> <td style="text-align: right; padding: 5px;">Grade A1-C6</td> </tr> <tr> <td style="padding: 5px;">c) <b>MOST</b> relevant Science subject</td> <td></td> </tr> <tr> <td style="padding: 5px;"> <ul style="list-style-type: none"> <li>▪ Physics</li> </ul> </td> <td style="text-align: right; padding: 5px;">Grade A1 – C6</td> </tr> <tr> <td style="padding: 5px;">d) Other relevant subjects (<b>ANY TWO</b>)</td> <td style="text-align: right; padding: 5px;">Grade A1 – C6</td> </tr> <tr> <td style="padding: 5px;"> <ul style="list-style-type: none"> <li>▪ Additional Mathematics</li> <li>▪ Chemistry</li> <li>▪ Computer Science</li> <li>▪ Computer Studies</li> <li>▪ Design and Technology</li> <li>▪ Geography</li> <li>▪ Mathematics D</li> <li>▪ Combined Science</li> </ul> </td> <td style="text-align: right; padding: 5px;">Grade A1 – B4</td> </tr> </table>	a) English Language or its equivalent	Grade A1-C6	b) Mathematics D or its equivalent <b>OR</b> Additional Mathematics	Grade A1-C6	c) <b>MOST</b> relevant Science subject		<ul style="list-style-type: none"> <li>▪ Physics</li> </ul>	Grade A1 – C6	d) Other relevant subjects ( <b>ANY TWO</b> )	Grade A1 – C6	<ul style="list-style-type: none"> <li>▪ Additional Mathematics</li> <li>▪ Chemistry</li> <li>▪ Computer Science</li> <li>▪ Computer Studies</li> <li>▪ Design and Technology</li> <li>▪ Geography</li> <li>▪ Mathematics D</li> <li>▪ Combined Science</li> </ul>	Grade A1 – B4
a) English Language or its equivalent	Grade A1-C6												
b) Mathematics D or its equivalent <b>OR</b> Additional Mathematics	Grade A1-C6												
c) <b>MOST</b> relevant Science subject													
<ul style="list-style-type: none"> <li>▪ Physics</li> </ul>	Grade A1 – C6												
d) Other relevant subjects ( <b>ANY TWO</b> )	Grade A1 – C6												
<ul style="list-style-type: none"> <li>▪ Additional Mathematics</li> <li>▪ Chemistry</li> <li>▪ Computer Science</li> <li>▪ Computer Studies</li> <li>▪ Design and Technology</li> <li>▪ Geography</li> <li>▪ Mathematics D</li> <li>▪ Combined Science</li> </ul>	Grade A1 – B4												

## [4] Level 5 Diploma in Mechanical Engineering

### [A] Programme Requirements

#### GCE O Level

To be eligible for consideration for admission to the various programmes in Politeknik Brunei (PB) candidates must obtain between **5 to 26 points (inclusive) from the FIVE (5) relevant 'O' level subjects excluding Bahasa Melayu** (Grade A\* or A1 = 1 point, A2 = 2 points, B3 = 3 points, B4 = 4 points, C5 = 5 points and C6 = 6 points) and meet the requirements of the programme as shown below (*refer to tabulated info*).

**[GCE O Level and IGCSE are benchmarked against one another where grade A - C at IGCSE are equivalent to grade A - C at GCE O level.]**

#### Note:

Candidates without a minimum of Credit C6 for English at O level/IGCSE: an IELTS with a minimum **score 6.0** or a TOEFL minimum overall score 550 or its equivalent may be considered.

*The IELTS/TOEFL score reports are **only valid for two years** after the test and the validity period should not expire before the beginning of the application for the relevant intake.*

**OR**

#### Technical & Vocational Education and Training (TVET) Qualification\*\*

- National Diploma ND (Level 4 in NQF\*) in **related field with GPA  $\geq 2.0$**  [Based on a 3 points system]
- Diploma (Level 4 in NQF) in **related field with GPA  $\geq 2.7$**  [Based on a 4 points system]
- HNTec (Level 4 in NQF) in **related field with GPA  $\geq 2.7$**  [Based on a 4 points system]

*\*NQF: National Qualification Framework*

*\*\*Relevant fields that can be considered for this qualification: Related TVET qualifications deemed relevant for admission (subject to GPA requirement as above).*

#### Relevant TVET programmes which can be considered for progression to Diploma in Mechanical Engineering

- ❖ Automotive
- ❖ Mechanical
- ❖ Plant Engineering

**AND**

### [B] PASS the following: (*If required*)

- [1] Successful in the Multiple Mini Interview (MMI) conducted by Politeknik Brunei
- [2] English and Mathematics test conducted by Politeknik Brunei

## Programme Entry Requirements

Level 5 Diploma Programmes	GCE 'O' Level Entry Requirements
<p><b>4. Level 5 Diploma in Mechanical Engineering</b></p>	<p>a) English Language or its equivalent <span style="float: right;">Grade A1-C6</span></p> <p>b) Mathematics D or its equivalent <span style="float: right;">Grade A1-C6</span>  <b>OR</b>                      Additional Mathematics</p> <p>c) <b>MOST</b> relevant Science subject</p> <ul style="list-style-type: none"> <li>▪ Physics <span style="float: right;">Grade A1 – C6</span></li> </ul> <p>d) Any <b>TWO (2)</b> other relevant subjects <span style="float: right;">Grade A1 – C6</span></p> <ul style="list-style-type: none"> <li>▪ Additional Mathematics</li> <li>▪ Chemistry</li> <li>▪ Computer Science</li> <li>▪ Computer Studies</li> <li>▪ Design and Technology</li> <li>▪ Geography</li> <li>▪ Mathematics D</li> <li>▪ Combined Science <span style="float: right;">Grade A1 – B4</span></li> </ul>



## [5] Level 5 Diploma in Civil Engineering

### [A] Programme Requirements

#### GCE O Level

To be eligible for consideration for admission to the various programmes in Politeknik Brunei (PB) candidates must obtain between **5 to 26 points (inclusive) from the FIVE (5) relevant 'O' level subjects excluding Bahasa Melayu** (Grade A\* or A1 = 1 point, A2 = 2 points, B3 = 3 points, B4 = 4 points, C5 = 5 points and C6 = 6 points) and meet the requirements of the programme as shown below (*refer to tabulated info*).

**[GCE O Level and IGCSE are benchmarked against one another where grade A - C at IGCSE are equivalent to grade A - C at GCE O level.]**

#### Note:

Candidates without a minimum of Credit C6 for English at O level/IGCSE: an IELTS with a minimum **score 6.0** or a TOEFL minimum overall score 550 or its equivalent may be considered.

*The IELTS/TOEFL score reports are **only valid for two years** after the test and the validity period should not expire before the beginning of the application for the relevant intake.*

**OR**

#### Technical & Vocational Education and Training (TVET) Qualification\*\*

- National Diploma ND (Level 4 in NQF\*) in **related field with GPA ≥ 2.0** [Based on a 3 points system]
- Diploma (Level 4 in NQF) in **related field with GPA ≥ 2.7** [Based on a 4 points system]
- HNTec (Level 4 in NQF) in **related field with GPA ≥ 2.7** [Based on a 4 points system]

*\*NQF: National Qualification Framework*

*\*\*Relevant fields that can be considered for this qualification: Related TVET qualifications deemed relevant for admission (subject to GPA requirement as above).*

#### Relevant TVET programmes which can be considered for progression to Diploma in Civil Engineering

- ❖ Construction Technology
- ❖ Geometrics
- ❖ Building Services

**AND**

### [B] PASS the following: (*If required*)

[1] Successful in the Multiple Mini Interview (MMI) conducted Politeknik Brunei

[2] English and Mathematics test conducted by Politeknik Brunei

## Programme Entry Requirements

Level 5 Diploma Programmes	GCE 'O' Level Entry Requirements	
<p><b>5. Level 5 Diploma in Civil Engineering</b></p>	<p>a) English Language or its equivalent</p> <p>b) Mathematics D or its equivalent <b>OR</b> Additional Mathematics</p> <p>c) <b>MOST</b> relevant Science subject</p> <ul style="list-style-type: none"> <li>▪ Physics</li> </ul> <p>d) Any <b>TWO (2)</b> other relevant subjects</p> <ul style="list-style-type: none"> <li>▪ Additional Mathematics</li> <li>▪ Chemistry</li> <li>▪ Computer Science</li> <li>▪ Computer Studies</li> <li>▪ Design and Technology</li> <li>▪ Geography</li> <li>▪ Mathematics D</li> <li>▪ Combined Science</li> </ul>	<p>Grade A1-C6</p> <p>Grade A1-C6</p> <p>Grade A1 – C6</p> <p>Grade A1 – C6</p> <p>Grade A1 – B4</p>

## [6] Level 5 Diploma in Science Technology (Chemical Laboratory Technology)

### [A] Programme Requirements

#### GCE O Level

To be eligible for consideration for admission to the various programmes in Politeknik Brunei (PB) candidates must obtain between **5 to 26 points (inclusive) from the FIVE (5) relevant 'O' level subjects excluding Bahasa Melayu** (Grade A\* or A1 = 1 point, A2 = 2 points, B3 = 3 points, B4 = 4 points, C5 = 5 points and C6 = 6 points) and meet the requirements of the programme as shown below (*refer to tabulated info*).

**[GCE O Level and IGCSE are benchmarked against one another where grade A - C at IGCSE are equivalent to grade A - C at GCE O level.]**

#### Note:

Candidates without a minimum of Credit C6 for English at O level/IGCSE: an IELTS with a minimum **score 6.0** or a TOEFL minimum overall score 550 or its equivalent may be considered.

*The IELTS/TOEFL score reports are **only valid for two years** after the test and the validity period should not expire before the beginning of the application for the relevant intake.*

**OR**

#### Technical & Vocational Education and Training (TVET) Qualification\*\*

- National Diploma ND (Level 4 in NQF\*) in **related field with GPA  $\geq 2.0$**  [Based on a 3 points system]
- Diploma (Level 4 in NQF) in **related field with GPA  $\geq 2.7$**  [Based on a 4 points system]
- HNTec (Level 4 in NQF) in **related field with GPA  $\geq 2.7$**  [Based on a 4 points system]

*\*NQF: National Qualification Framework*

*\*\*Relevant fields that can be considered for this qualification: Related TVET qualifications deemed relevant for admission (subject to GPA requirement as above).*

#### Relevant TVET programmes which can be considered for progression to Diploma in Science Technology (Chemical Laboratory Technology)

- ❖ Laboratory Science
- ❖ Pharmacy Technician

**AND**

### [B] PASS the following: (*If required*)

[1] Successful in the Multiple Mini Interview (MMI) conducted Politeknik Brunei

[2] English and Mathematics test conducted by Politeknik Brunei

## Programme Entry Requirements

Level 5 Diploma Programmes	GCE 'O' Level Entry Requirements	
<b>6. Level 5 Diploma in Science Technology (Chemical Laboratory Technology)</b>	a) English Language or its equivalent b) Mathematics D or its equivalent <b>OR</b> Additional Mathematics c) <b>MOST</b> relevant Science subject <ul style="list-style-type: none"> <li>▪ Chemistry</li> </ul> d) Any <b>TWO (2)</b> other relevant subjects <ul style="list-style-type: none"> <li>▪ Biology</li> <li>▪ Physics</li> <li>▪ Additional Mathematics</li> <li>▪ Computer Science</li> <li>▪ Computer Studies</li> <li>▪ Design Technology</li> <li>▪ Food and Nutrition</li> <li>▪ Geography</li> <li>▪ Mathematics D</li> <li>▪ Combined Science</li> </ul>	Grade A1-C6 Grade A1-C6 Grade A1 – C6 Grade A1 – C6 Grade A1 – B4

### Mature applicants

Applicants who do not possess the minimum entry requirements but have reached a minimum age for this purpose by the first official day of classes and have left school for at least one year, are considered as mature applicants. Entry Requirements for Mature Applicants are as given below:

LEVEL	ACADEMIC QUALIFICATIONS	TECHNICAL QUALIFICATIONS/TRAINING	WORK EXPERIENCE
Diploma Level 5	Two GCE 'O' Levels with grade C or its equivalent	National Diploma in <ul style="list-style-type: none"> <li>❖ Laboratory Science</li> <li>❖ Pharmacy Technician</li> </ul>	Not less than 5 Years in relevant field

**[7] Level 5 Diploma in Interior Design**  
**[8] Level 5 Diploma in Architecture**

**[A] Programme Requirements**

**GCE O Level**

To be eligible for consideration for admission to the various programmes in Politeknik Brunei (PB) candidates must obtain between **5 to 26 points (inclusive) from the FIVE (5) relevant 'O' level subjects excluding Bahasa Melayu** (Grade A\* or A1 = 1 point, A2 = 2 points, B3 = 3 points, B4 = 4 points, C5 = 5 points and C6 = 6 points) and meet the requirements of the programme as shown below (*refer to tabulated info*).

**[GCE O Level and IGCSE are benchmarked against one another where grade A - C at IGCSE are equivalent to grade A - C at GCE O level.]**

**Note:**

Candidates without a minimum of Credit C6 for English at O level/IGCSE: an IELTS with a minimum **score 6.0** or a TOEFL minimum overall score 550 or its equivalent may be considered.

*The IELTS/TOEFL score reports are **only valid for two years** after the test and the validity period should not expire before the beginning of the application for the relevant intake.*

**OR**

**Technical & Vocational Education and Training (TVET) Qualification\*\***

- National Diploma ND (Level 4 in NQF\*) in **related field with GPA ≥ 2.0** [Based on a 3 points system]
- Diploma (Level 4 in NQF) in **related field with GPA ≥ 2.7** [Based on a 4 points system]
- HNTec (Level 4 in NQF) in **related field with GPA ≥ 2.7** [Based on a 4 points system]

*\*NQF: National Qualification Framework*

*\*\*Relevant fields that can be considered for this qualification: Related TVET qualifications deemed relevant for admission (subject to GPA requirement as above).*

**Relevant TVET programmes which can be considered for progression to Diploma in Interior Design and Diploma in Architecture**

- ❖ Interior Design
- ❖ Construction Engineering
- ❖ Space Planning
- ❖ Geomatics
- ❖ Building Craft

**AND**

**[B] All applicants (ART and SCIENCE stream) are required to PASS the following:**

- [1] Successful in the Multiple Mini Interview (MMI) conducted by Politeknik Brunei.
- [2] English and Mathematics test conducted by Politeknik Brunei.
- [3] Portfolio and Drawing Test conducted by SSE.

## Mature applicants

Applicants who do not possess the minimum entry requirements but have reached a minimum age for this purpose by the first official day of classes and have left school for at least one year, are considered as mature applicants. Entry Requirements for Mature Applicants are as given below:

LEVEL	ACADEMIC QUALIFICATIONS	TECHNICAL QUALIFICATIONS/TRAINING	WORK EXPERIENCE
Diploma Level 5	Two GCE 'O' Levels with grade C or its equivalent	National Diploma in Interior Design	Not less than 5 Years in relevant field

## Programme Entry Requirements

Level 5 Diploma Programmes	GCE 'O' Level Entry Requirements
<p>7. Level 5 Diploma in Interior Design</p> <p>8. Level 5 Diploma in Architecture</p>	<p>a) English Language or its equivalent Grade A1-C6</p> <p>b) Mathematics D or its equivalent Grade A1-C6 <b>OR</b> Additional Mathematics</p> <p>c) <b>MOST</b> relevant Art and Science subjects (<b>ANY ONE (1) OR TWO (2) )</b></p> <ul style="list-style-type: none"> <li>▪ Art Grade A1 - C6</li> <li>▪ Fine Art</li> <li>▪ Art And Design</li> <li>▪ Design And Technology</li> </ul> <p>d) Other relevant subject (<b>ANY ONE (1) OR TWO(2) )</b> Grade A1 – C6</p> <ul style="list-style-type: none"> <li>▪ Art</li> <li>▪ Fine Art</li> <li>▪ Art And Design</li> <li>▪ Additional Mathematics</li> <li>▪ Mathematics D</li> <li>▪ Physics</li> <li>▪ History</li> <li>▪ Geography</li> <li>▪ Design And Technology</li> <li>▪ Combined Science Grade A1 – B4</li> </ul>

## 1.4 Health Sciences Programmes (Level 4 Diploma, Same level as OND and ND)

An applicant for admission must fulfill the following entry requirement criteria.

### a) Level 4 Diploma in Health Science (Nursing)

- Minimum **Four (4) Credits in GCE 'O'Level** or its equivalent
- To be eligible for consideration for admission to the health sciences programmes in POLITEKNIK BRUNEI (PB) applicants must obtain between **5 to 24 points** (inclusive) from the Four (4) relevant 'O' level subjects (**Grade A\* or A1 = 1 point, A2 = 2 points, B3 = 3 points, B4 = 4 points, C5 = 5 points and C6 = 6 points**) and meet the requirements for the programme as show in the table below.

**OR**

- A recognised Certificate for Assistant Nurse or Certificate in Nursing with working experience of not less than two (2) years.
- A credit pass in Brunei-Cambridge GCE 'O' Level examination English Language or International English Language Testing System (IELTS) with a minimum score of 6.0

**AND**

- **Multi-Mini Interview and Medical Fitness:**  
In addition to the examination results, candidates have to pass a multiple mini interview conducted by the Institute of Health Sciences, and go through prescribed medical fitness examination and must be certified as fit to follow the Diploma in Health Science programme.

### b) Level 4 Diploma in Health Science (Paramedic)

- Minimum **Four (4) Credits in GCE 'O'Level** or its equivalent
- To be eligible for consideration for admission to the health sciences programmes in POLITEKNIK BRUNEI (PB) applicants must obtain between **5 to 24 points** (inclusive) from the Four (4) relevant 'O' level subjects (**Grade A\* or A1 = 1 point, A2 = 2 points, B3 = 3 points, B4 = 4 points, C5 = 5 points and C6 = 6 points**) and meet the requirements for the programme as show in the table below.

**OR**

- A recognised Certificate for Assistant Nurse or Certificate in Nursing with working experience of not less than two (2) years.
- A credit pass in Brunei-Cambridge GCE 'O' Level examination English Language or International English Language Testing System (IELTS) with a minimum score of 6.0

**AND**

- **Pass Multi-Mini Interview and Medical Fitness:**  
In addition to the examination results, candidates have to pass a multiple mini interview conducted by the Institute of Health Sciences, and go through prescribed medical fitness examination and must be certified as fit to follow the Diploma in Health Science programme.
- The candidate must be of **more than 5 feet tall**.

**c) Level 4 Diploma in Health Science (Midwifery) (For female applicant only)**

- Minimum **Four (4) Credits in GCE 'O' Level** or its equivalent
- To be eligible for consideration for admission to the health sciences programmes in POLITEKNIK BRUNEI (PB) applicants must obtain between **5 to 24 points** (inclusive) from the Four (4) relevant 'O' level subjects (**Grade A\* or A1 = 1 point, A2 = 2 points, B3 = 3 points, B4 = 4 points, C5 = 5 points and C6 = 6 points**) and meet the requirements for the programme as show in the table below.

**OR**

- A recognised Certificate for Assistant Nurse, Certificate in Midwifery (Division II) or Certificate in Nursing with working experience of not less than two (2) years.
- A credit pass in Brunei-Cambridge GCE 'O' Level examination English Language or International English Language Testing System (IELTS) with a minimum score of 6.0

**AND**

- **Pass Multi-Mini Interview and Medical Fitness:**  
In addition to the examination results, candidates have to pass a multiple mini interview conducted by the Institute of Health Sciences, and go through prescribed medical fitness examination and must be certified as fit to follow the Diploma in Health Science programme.



**LEVEL 4 DIPLOMA (Same level as OND and ND)**  
**HEALTH SCIENCES PROGRAMMES**  
 Training Venue: Institute Of Health Sciences, University Brunei Darussalam

Courses	Minimum Entry Requirements
<p><b>1. Level 4 Diploma in Health Science (Nursing)</b></p>	<p>a) English Language or its equivalent Grade A1 – C6</p> <p style="text-align: center;"><b>AND</b></p> <p>b) Bahasa Melayu Grade A1 – C6</p> <p>c) Mathematics D or Additional Mathematics or Principles of Accounts Grade A1 – C6</p> <p>d) Any <b>ONE (1) MOST</b> relevant Science subject Grade A1 – C6</p> <ul style="list-style-type: none"> <li>• Biology</li> <li>• Chemistry</li> <li>• Physics</li> <li>• Combine Science</li> <li>• Food &amp; Nutrition</li> </ul> <p><i>*Any ONE (1) English medium subject if Bahasa Melayu is not grade A1 – C6</i></p> <p style="text-align: center;"><b>OR</b></p> <p>e) A recognised Certificate for Assistant Nurse or Certificate in Nursing with working experience of not less than two (2) years</p>
<p><b>2. Level 4 Diploma in Health Science (Midwifery) - (Female Only)</b></p>	<p>a) English Language or its equivalent Grade A1 – C6</p> <p style="text-align: center;"><b>AND</b></p> <p>b) Bahasa Melayu Grade A1 – C6</p> <p>c) Mathematics D or Additional Mathematics or Principles of Accounts Grade A1 – C6</p> <p>d) Any <b>ONE (1) MOST</b> relevant Science subject Grade A1 – C6</p> <ul style="list-style-type: none"> <li>▪ Biology</li> <li>▪ Chemistry</li> <li>▪ Physics</li> </ul>

- Combine Science
- Food & Nutrition

***\*Any ONE (1) English medium subject if Bahasa Melayu is not grade A1 – C6***

**OR**

e) A recognised Certificate for Assistant Nurse, Certificate for Midwifery (Division II) or Certificate in Nursing with working experience of not less than two (2) years

f) Any **ONE (1) MOST** relevant Science subject  
Grade A1- C6

- Biology
- Chemistry
- Physic
- Combine Science
- Food & Nutrition

***\*Any ONE (1) English medium subject if Bahasa Melayu is not grade A1 – C6***

**OR**

g) A recognised Certificate for Assistant Nurse, Certificate in Midwifery (Division II) or Certificate in Nursing with working experience of not less than two (2) years

**3.Level 4 Diploma in Health Science (Paramedic)**

a) English Language or its equivalent  
Grade A1 – C6

**AND**

b) Bahasa Melayu  
Grade A1 – C6

c) Mathematics D or Additional Mathematics or Principles of Accounts  
Grade A1 – C6

d) Any **ONE (1) MOST** relevant Science subject  
Grade A1 – C6

- Biology
- Chemistry
- Physics
- Combine Science
- Food & Nutrition

***\*Any ONE (1) English medium subject if Bahasa Melayu is not grade A1 – C6***

**OR**

e) A recognised Certificate for Assistant Nurse or Certificate in Nursing with working experience of not less than two (2) years

## 2.0 ADMISSIONS

### 2.1 In-Service Applicants

All in-service applicants who are currently employed by the Government either in a permanent, temporary, month to month or open vote position will only be considered if their application forms are submitted through their respective Heads of Department.

*[Reference: PMO's circular ref : 2/1991 and 27/1988 issued on 3 January 1991 and 6 September 1988].*

### 2.2 Application forms

2.2.1 All applications must be made ONLINE by visiting the HECAS portal at [www.hecas.edu.bn](http://www.hecas.edu.bn). The website will be available starting (Date to be confirmed)

2.2.2 Following the online application, all applicants are required to submit a print out of their application form together with 2 copies of identity card, certified true copies of academic certificates and relevant documents to Politeknik Brunei.

### 2.3 In service and applicants who are employed are required to follow the following procedure:

2.3.1 Each applicant is to complete **ONE** application form only. A **photocopy** of the application form is to be submitted to Politeknik Brunei before the dateline.

2.3.2 Application forms are available at:

**ONE STOP CENTRE  
2<sup>ND</sup> FLOOR  
POLITEKNIK BRUNEI  
KONDOMINIUM ONG SUM PING, BLOCK 2E  
JALAN ONG SUM PING, BA 1311  
NEGARA BRUNEI DARUSSALAM**

2.3.3 All copies of certificates and documents attached to the application form are to be certified by the applicant's Head of Department / Employer.

2.3.4 The **original** copy of the application form is to be submitted officially by the applicant's Head of Department/employer together with a "Confidential Report".

2.3.5 For those private sector employees or daily rated personnel from any Government Ministries, application forms are to be submitted through their respective Employers or Heads of Department, together with a "Confidential Report" as well as a complete and updated copy of "Service Record".

2.3.6 The complete set of application forms together with all copies of certificates and related documents attached, is to be submitted directly to Politeknik Brunei not later than (Date to be confirmed)

